



Cold Lake Junior High School

5533-48 Avenue, Cold Lake, AB T9M 1V7

Phone (780) 594-5623

Principal Chan Cusson

Assistant Principals Colleen Yoshida and Nicole Coben



School Council Meeting

February 24, 2025

Attendance

- Raquel Abbott
- Amanda Howatt
- Jen Gibbons
- Amy Pilat
- Dawn Weber
- Angela Hoy
- Tyanna Carr-Janes

- Amanda Alessio
- Jessica Smith
- Ashley Reid
- Danika Kiziak
- Mara Needham
- Colleen Yoshida, Assistant Principal
- Nicole Coben, Assistant Principal
- Chan Cusson, Principal

GOOGLE MEET LINK

Call to order: 6:03

Approval of minutes: [January 13, 2025](#) -

Motioned by Danika. Approved

Old business

Principal Report

1. Mrs. Earl has returned from her maternity leave
2. Staffing allocation has started - Update about Jordan's Principal staffing positions.
3. Transition started

Meetings with Fishing Lake, PD session (meet and greet at CLFN Mar 4)

May 14 - next play - grade 6s coming from feeder schools. Wellness team will create a day full of activities for them. (Meet staff, scavenger hunt, etc)

Need to provide lunch for them - Is PAC interested? (170 students + staff) Will ask PAC later

Amanda said that she would be willing to help out

4. CLJH Budget Summary - Currently 63% of spending for the year - on track for the year.



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Report for School Council

School Budget Summary

Contract Services Supplies

G.L. Period Selection: 202506 End Date: FEBRUARY 28, 2025

COLD LAKE MIDDLE SCHOOL

	YTD - COMMITTED	BUDGET	VARIANCE	% UTILIZED
SERV. CONTR. & SUPPLIES				
Prof Dev. E/Jr-Cims	20	0	-20	0
Contract Services E/Jr-Cims	12,228	28,846	16,618	42
Postage E/Jr-Cims	159	1,000	841	16
Utility Telephone-Cims	653	2,400	1,747	27
Travel E/Jr-Cims	813	2,000	1,187	41
Subsistence-Cims	970	5,000	4,030	19
Travel - Airfare, Taxis, Parkg	0	1,000	1,000	0
Vehicle Repairs & Maint - Cims	354	1,000	646	35
Repairs & Maint.-Cims	8,119	0	-8,119	0
Memberships, Dues & Fees Cims	134	0	-134	0
Insurance	0	2,300	2,300	0
Supplies E/Jr-Cims	42,195	68,308	26,113	50
Supplies E/Jr Hl.Inc.-Cims	1,867	0	-1,867	0
Supplies-Career Corner-Cims	0	5,000	5,000	0
-Supplies-Inst-FnmI Project-Cold L	0	5,000	5,000	0
Gas - Cims	443	1,500	1,057	30
-Public Relations-Inst-Gen-Cold La	37	0	-37	0
Freight E/Jr-Cims	-2	0	2	0
Textbooks E/Jr-Cims	23	0	-23	0
Library Books E/Jr-Cims	3,271	2,500	-771	131
Food - Bcoc	18,926	0	-18,926	0
Total For SERV. CONTR. & SUPPLIES	90,210	142,534	52,324	63
Total For COLD LAKE MIDDLE SCHOOL	90,210	142,534	52,324	63

New Business -

1. snow day google classroom for at home students- Expectations for staff and students
 - a. Amy asked for clarity about the expectations and procedures.
Each snow day, the first thing we do is figure out how many students are present. They are put in groups, then teachers have them for certain blocks. Frequently, teachers have meetings during the day as well. Teachers can pull students for extra help and to catch up. Questions about policy / procedures... It really depends on the teacher and classes at the moment. Danika mentioned that attendance would likely improve if the busses ran in the afternoon. Chan also mentioned the possibility of online...
2. Amanda requested suspension data for next meeting, including a comparison to last year.

Adjournment 6:31



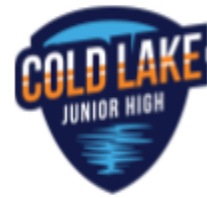
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PAC Meeting

February 24, 2025

1. Call to order 6:31
2. Approval minutes - [January 13, 2025](#)
 - a. Danika moved to accept
 - b. carried
3. Old business-

Request from Chan to fund grade 6 lunch

- Motioned by Amanda
- Carried

Possible Requests for PAC from staff

- score clock, it has existed since it was CLHS
- pipe and drape (school will purchase with our concession dollars)
- Class set of 30 wood burning tools
- Covered area improvement
- new track

Danika suggested we put out a communication asking parents for help with grant-writing. Chan did meet with Mara to discuss grant opportunities. Small ones are easier to get. Hiring a grant-writing company would be good if we want to go for a much larger grant. Decision making tabled to next meeting. For next meeting, we will have details about what specifically is being asked for in each request.

Chan started inquiries around the track. It must go through maintenance department and it must go through tender process.

New Business -

1a) Treasurer's Report

- Jessica- current balance \$15 467.45
- Treat day Feb 11- \$331.10 profit (\$822.34 cost)
- Treat day Feb 28- profit TBA
- Hot lunch :Grilled cheese (cost \$115) profit TBA (around \$490 profit)



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Taco in Bag (cost \$331.51) profit TBA (should be around \$540) - help needed for this one.

Discussion about treat day specifics - costs, items, profits...

Amy mentioned that we need to decide what we are going to do with the funds.

1b) Annual return

Jessica and Amy have it - will fill it out and submit.

2.) Aprons- vote on style and if we would like to order- need logo or print ideas

Chan will take care of getting 5 aprons done.

3) May 14th (Wednesday) PAC concession for CLJH Play- YES or NO?

- Could be put to grade 9 parents if we are looking to support the grade 9 farewell.
- Jessica said that she is available that day.

4) Grade 9 Farewell

Chan-has in on school messenger to go home this weekend.

- slide show- Aimee Alger will create a slide show if the condition works for her (time to take pictures, videos, time for editing etc)
- awards on a separate day of rest of school after PAT's?
 - Chan suggested before PATs start - needs to be during the school day if we want full participation. Maybe June 5th? last 2 or 3 blocks of the day? (career fair in the morning)
- food/ snacks for before lunch - Booster juice/ pizza/

5) Appreciation Days coming up:

October 5 - World Teachers' Day - same date every year

October 15 - School Bus Driver Appreciation Day (The Tuesday of School Bus Safety Week - Oct. 14-18, 2024)

March 11-15 - Substitute Teachers' Appreciation Week - this is 2024 dates - 2025 TBD but usually the same week in March

May 16 - World Education Support Personnel Day (this is the 2024 date - 2025 TBD but usually within the same week in May) - includes all support staff

4. Next Meeting : March 24th - online

Adjournment: 7:19